

A person in a blue shirt is shown from the side, aiming a bow at a target in a field. The bow is blue and silver, and the target is white with a blue and red bullseye. The background is a green field with trees under a clear blue sky.

vision
revision

Helping you deal with your daily Operations

Payroll services
HR Support services

Vision & Revision is a premium provider of Human Resources and Payroll outsourcing services

Vision: The Faculty or state of being able to see
Revision: The action of revising



Mission & Vision

Our goal is to add value to our clients businesses through outsourcing.

We believe in leveraging on the eminent benefits of the higher efficiency, cost savings,

With 3rd party professional know-how brought forward by our services,

While focusing on your company's core business operations.

We are committed to becoming a reference for outsourcing services in the ME.

We value our clients trust, we are dedicated to providing them with quality tailor-made solutions.

Our Services

Payroll services

- Reconciliation payroll tax-accounting
- Preparation of the financial reports for the Ministry of Finance (R5-R6-R7-R10)
- Processing of the monthly pay slip and payroll
- Transfer payroll tax data to the accounting system
- Preparation of the Calculation of Taxes
- Preparing the hiring papers R3

HR Support Services

- Trainings on Payroll
- Writing of HR policies and procedures
- Writing of Job descriptions according to internationally renowned standards, and the client's job evaluation process, and organizational charts
- Develop a clear scope of work for each job function that makes it easier to assess performance
- Ensure that job descriptions accurately reflect your company's business needs as opposed to being outdated and no longer relevant
- Implement a framework for job analysis and job descriptions that will help the clients integrate new job functions and modify current job descriptions in the future
- Developing HR Forms to meet HR Policies and procedures

Staff Leasing

Staff leasing is a growing business sector directly linked to human resource management.

Vision & Revision offers its clients this service.

By resorting to staff leasing solutions from Vision & Revision, we can help you operate your business more efficiently by saving you time and money on administrative tasks such as HR issues, payroll, benefits and risk management. You benefit from the work force while we serve as employers to your employees.

Recruitment and Staffing

Our recruiting services will be including head hunting and executive search, within a wide range of industry sectors. Moreover we identify the recruitment needs of the clients and formulate an appropriate strategy.



Contact Information

The information contained within these pages provides a brief outline and is not comprehensive as such and should you require further specific advice then please contact the following individuals:

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